



---

# INSTRUCTOR IN FRENCH, SHORT/LONG TERM SUBSTITUTE

Upper/Middle School

**Department:** Modern and Classical Languages

## POSITION SUMMARY

Greenhills School, an independent school of 520 students in grades 6-12, has an immediate opening for a highly-qualified, collaborative and dynamic French teacher who can provide short or long term substitute coverage of middle and/or upper level French classes. The candidate will be fluent in both French and English, and will have the ability to teach courses through all levels of the curriculum. Specific responsibilities may include teaching up to four sections of French (and may involve two or three distinct course preparations). Undergraduate degree required, graduate work preferred. Proven experience with the age group required, teaching experience at the secondary level preferred. Other contractual responsibilities for this position may include: supervising students in a small group advisory and/or extracurricular activities, chaperoning school events, and general involvement in the life of the school.

Greenhills School is eager to consider applications from groups traditionally underrepresented in independent school communities. We want a diverse mix of talented people who want to join us as student centered educators and role models who bring joy and good humor to our classrooms, fields, and offices, employ a broad array of effective instructional methods, work collaboratively with colleagues, seek and respond to student feedback, and commit to reflective practice and continual growth. We pride ourselves on being a warm and welcoming inclusive community.

**How to Apply:** Candidates should send a cover letter, resume, contact information for three professional references, and a completed Greenhills application form to: E. Quincy McLaughlin, Associate Head/Head of Upper School, and Jeff Allen, Department of Modern and Classical Languages Chair, via email at [qmclaughlin@greenhillsschool.org](mailto:qmclaughlin@greenhillsschool.org) and [jallen@greenhillsschool.org](mailto:jallen@greenhillsschool.org). No phone inquiries please.

**Application Deadline:** We will begin reviewing applications immediately and will continue until the position is filled.

*Greenhills School is an Equal Opportunity Employer.*



*Greenhills School does not unlawfully discriminate on the basis of age, gender, religion, race, color, sexual orientation, gender identity, genetic information, disability, or national or ancestral origin in the administration of its educational policies, scholarship and loan programs, athletic and other School-administered programs, or in the administration of its hiring and employment practices.*