



Contact: Quincy McLaughlin
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Neil Donato
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INSTRUCTOR IN THEATER, SHORT/LONG-TERM SUBSTITUTE

Upper/Middle School

Department: Fine and Performing Arts

Reports to: Department Chair

Schedule: Full time, 5 days a week, approximately 8a - 3:15p during the school day, some afternoons, evenings and weekends possible during production

Designation: Teaching Faculty

Travel: Rare

POSITION SUMMARY

Greenhills School, an independent school of 550 students in grades 6-12, has an immediate opening for a highly-qualified, collaborative and dynamic Theater teacher who can provide short or long term substitute coverage of middle and/or upper level Theater classes. The ideal candidate will have the ability to teach courses through all levels in acting, technical theater, and direct a spring upper school performance. Specific responsibilities may include teaching up to four sections of theater (and may involve two or three distinct course preparations) and directing one production. Undergraduate degree required. Proven experience with the age group required, teaching experience at the secondary level preferred. Other contractual responsibilities for this position may include: supervising students in a small group advisory and/or extracurricular activities, chaperoning school events, and general involvement in the life of the school.

Our current instructional model involves both remote instruction and in-person instruction, and hybrid instruction (students in one class at home and at school). The Substitute Theater Instructor must be able to be in the building/on campus whenever we provide in-person instruction. This position may be modified in the second semester based on school need and our degree of in-person vs remote instruction time.

Greenhills School is eager to consider applications from groups traditionally underrepresented in independent school communities. We want a diverse mix of talented people who want to join us as student centered educators and role models who bring joy and good humor to our classrooms, fields, and offices, employ a broad array of effective instructional methods, work collaboratively with colleagues, seek and respond to student feedback, and commit to reflective



practice and continual growth. We pride ourselves on being a warm and welcoming inclusive community.

How to Apply: Candidates should send a cover letter, resume, contact information for three professional references, to: E. Quincy McLaughlin, Associate Head/Head of Upper School, and Neil Donato, Department of Fine and Performing Arts Chair, via email at qmclaughlin@greenhillsschool.org and ndonato@greenhillsschool.org.

Application Deadline: We will begin reviewing applications immediately and will continue until the position is filled.

Greenhills School is an Equal Opportunity Employer.

Greenhills School does not unlawfully discriminate on the basis of age, gender, religion, race, color, sexual orientation, gender identity, genetic information, disability, or national or ancestral origin in the administration of its educational policies, scholarship and loan programs, athletic and other School-administered programs, or in the administration of its hiring and employment practices.