



Contact: Mr. Neil Donato
Fine & Performing Arts Department Chair
ndonato@greenhillsschool.org
Ms. Mayra Diaz
Head of Middle School
mdiaz@greenhillsschool.org

MIDDLE SCHOOL MUSIC TEACHER - ONE SEMESTER LEAVE REPLACEMENT/FMLA

Department: Fine & Performing Arts

FLSA: Exempt

Reports to: Neil Donato, Department Chair

Schedule: Full time, (Mid-August through December 1, 2024)

Designation: Teaching Faculty

Travel: Rare

POSITION SUMMARY

The Fine and Performing Arts Department seeks a qualified and innovative Music teacher for a leave replacement. We seek a colleague who is delighted by adolescents and middle school students particularly, and who brings joy to choral, instrumental and general music instruction.

The primary responsibilities include providing appropriate learning environments for students in grades 6 - 8. Greenhills music teachers value creative expression, experimentation, and reflection. Candidates should have an interest in teaching highly motivated students in a school that values fostering strong relationships and community.

Greenhills School enrolls 700 students in grades 6-12. Greenhills is eager to consider applications from groups traditionally underrepresented in independent school communities. We seek a diverse mix of talented people who want to join us as student centered educators and role models. We bring joy and good humor to our classrooms, fields, and offices. We work collaboratively as colleagues. We seek and respond to student feedback, and commit to reflective practice and continual growth. We pride ourselves on being a warm, welcoming, and inclusive community.

DUTIES AND RESPONSIBILITIES

- Teach four sections of music courses: two instrumental, two choral.
- Coach students in vocal and instrumental technique.
- Run ensemble rehearsals and, if applicable, serve as an accompanist.
- Participate in advising and co-curricular programs.
- Create inclusive, effective, and curious classroom environments.
- Attend regular department, faculty, and other meetings.



- Act as a role model in maintaining appropriate standards of care for students.
- Maintain healthy boundaries in student and professional relationships.
- Perform other duties as assigned.

SKILLS AND EXPERIENCE REQUIRED

- Functional piano skills desired.
- B.A. degree required; master's degree in a relevant field is preferred.
- Several years of proven experience working with middle and/or secondary students, ideally teaching, is preferred.
- Enthusiastic interest in teaching and mentoring middle school students.
- The ideal candidate will be:
 - a student-centered educator, skilled in fostering persistent problem solving,
 - knowledgeable about adolescents' intellectual, social, and emotional development and willing to positively greet the challenges and opportunities they present,
 - a professional oral and written communicator,
 - eager to work collaboratively with colleagues on curriculum design, pedagogy, and assessments.

PHYSICAL REQUIREMENTS TO PERFORM THE ESSENTIAL FUNCTIONS

- Work is conducted primarily in a classroom and school environment
- May require extended time outside of the school day for musical concerts/events
- Greenhills School property is a tobacco-free environment.
- Must be legally authorized to work in the US

HOW TO APPLY

Interested candidates should submit a cover letter with résumé/CV, and three references to Fine & Performing Arts Department Chair, Mr. Neil Donato ndonato@greenhillsschool.org and Ms. Mayra Diaz, Head of Middle School, mdiaz@greenhillsschool.org No phone inquiries please.

ADDITIONAL INFORMATION

Compensation: Salary is competitive, commensurate with experience and education level, and includes lunch when school is in session. Greenhills provides a comprehensive benefit package, which includes a variety of health insurance offerings, dental, vision, life, and short- and long-term disability offerings, HSA/FSA options, and retirement benefits through TIAA-CREF.

The essential functions and basic skills have been included. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This position description is subject to change at any time.



Greenhills School is an Equal Opportunity Employer.

Greenhills School does not unlawfully discriminate on the basis of age, gender, religion, race, color, sexual orientation, gender identity, genetic information, disability, or national or ancestral origin in the administration of its educational policies, scholarship and loan programs, athletic and other School-administered programs, or in the administration of its hiring and employment practices.